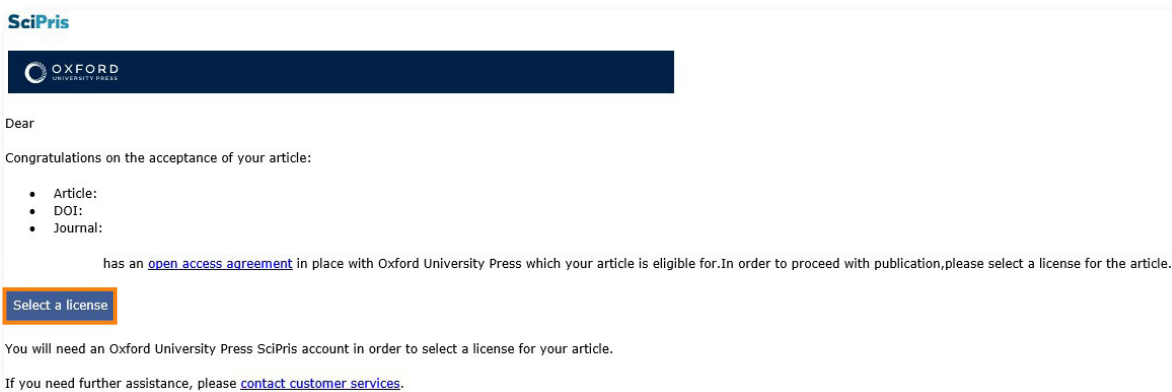


# Read & Publish

## Author Agreement Guide

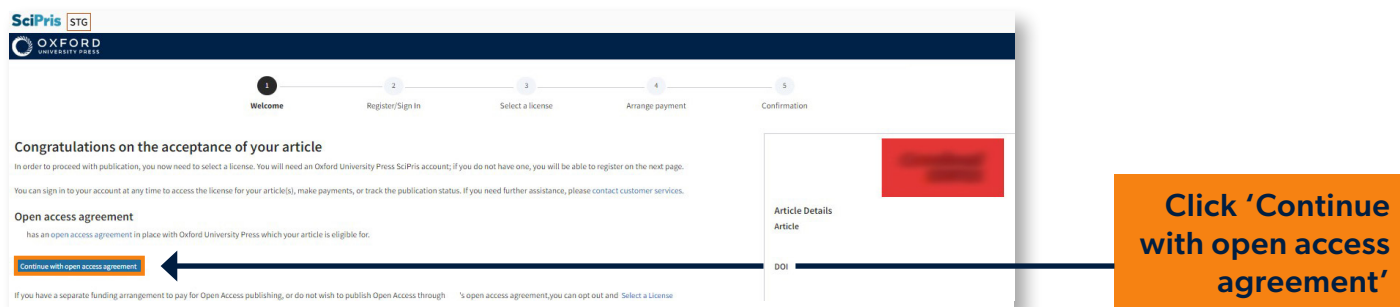
**1.** Once your article has been peer-reviewed and accepted for publication, you will receive an email which contains a link to the Online Licensing and Payments System, SciPris.

SciPris will check your institutional affiliation and article type to determine if you are eligible to use the funds.



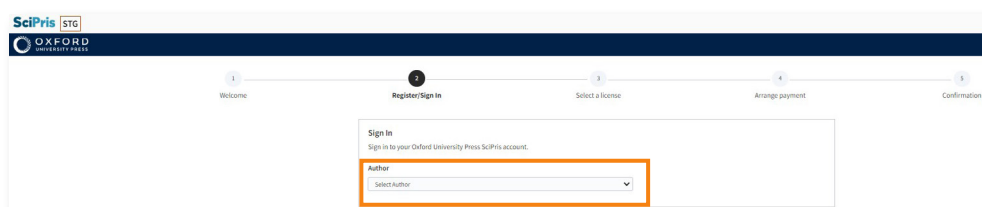
**Click 'Select a license'**

**2.** Proceed to request use of the Read and Publish Agreement funds.



**Click 'Continue with open access agreement'**

**3.** Sign in and create an account if you don't have one. (This is not the same system you used to submit your article to the journal.)



## 4. The license options are displayed. You won't see any prices because you aren't required to make a payment.

The screenshot shows the 'Select a license' step in the SciPris workflow. The progress bar at the top indicates steps 1 (Welcome), 2 (Register/Sign In), 3 (Select a license), 4 (Arrange payment), and 5 (Confirmation). The main content area contains a 'Select a license' section with a list of license options and a 'Submit request' button. An orange callout box with the text 'Select a license and click 'I accept'' has an arrow pointing to the 'I accept' button. To the right, there are two checked checkboxes: 'I confirm I have read and agree to the terms and conditions of this license...' and 'I acknowledge that I am requesting to use my institution's agreement to cover this charge...'. Below these is the 'I accept' button.

## 5. Send the request for review.

The screenshot shows the 'Arrange payment' step in the SciPris workflow. The progress bar at the top indicates steps 1 (Welcome), 2 (Register/Sign In), 3 (Select a license), 4 (Arrange payment), and 5 (Confirmation). The main content area contains an 'Arrange Payment' section with a 'Submit request' button. To the right, there are 'Article Details' and a red 'Submit request' button.

## 6. View your dashboard or sign out.

The screenshot shows the 'Confirmation' step in the SciPris workflow. The progress bar at the top indicates steps 1 (Welcome), 2 (Register/Sign In), 3 (Select a license), 4 (Arrange payment), and 5 (Confirmation). The main content area contains a 'Your request for payment has been sent' message and a 'Sign out' button. An orange callout box with the text 'Don't forget to sign out' has an arrow pointing to the 'Sign out' button. To the right, there are 'Article Details' and a red 'Sign out' button.

[academic.oup.com/journals/pages/librarians/read-publish-agreements](https://academic.oup.com/journals/pages/librarians/read-publish-agreements)

For questions about Read and Publish, please email [openaccess@oup.com](mailto:openaccess@oup.com).

