



Questions about author instructions or billing?
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Author Instructions

PLOS ONE,
PLOS Computational Biology,
PLOS Pathogens,
PLOS Neglected Tropical
Diseases,
PLOS Genetics,
PLOS Digital Health (NEW!)
PLOS Climate (NEW!)
PLOS Water (NEW!)
PLOS Global Public Health
(NEW!)
PLOS Medicine
PLOS Biology
PLOS Sustainability and
Transformation (NEW!)

The background is a deep blue with a fine, uniform halftone dot pattern. A bright, circular light source is positioned in the center, from which numerous thin, white, slightly curved lines radiate outwards across the entire frame, creating a starburst or sunburst effect.

Short Version

Submission Instructions for All Titles

When in the Editorial Manager submission system for all PLOS journals:

1. Login as an author.
2. Indicate what kind of manuscript you're submitting. Progress-bar navigation will appear that allows you to jump to any part of the submission process.
3. Jump to "Additional Information" in the navigation bar →
4. Scroll to "Publication Fees" →
5. Answer with **2nd Radio Button**: My institution will full or partially pay →
6. Select institution name from drop down

Publication Fees

There is a publication fee associated with publication in this journal, payable upon article acceptance. The publication fees vary per article type and per journal, please visit our website for additional information on publication fees for individual journals and specific article types: <https://www.plos.org/publication-fees>

For Registered Reports, the following pub

- PLOS ONE Registered Report Protocol
- PLOS ONE Registered Report: \$750

The publication fee for the Registered Rep

Open Access Funding Support

Institutional Account Program

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eligible, authors must be a corres

PLOS Global Participation Initia

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Institutional Account Program

The institutions listed below have agreed to be invoiced directly and will cover the full publication fees of PLOS journals for their corresponding authors. The institutions reserve the right to accept or reject who they will fund per their internal funding policies. For publication fees in which the institution does not accept responsibility following their review, PLOS will invoice the authors individually. Please note that some UK Institutions will only provide Open Access funding for publication costs associated with research projects that are funded by Research Council UK (RCUK) or Wellcome Trust grants.

To be eligible, you must be the corresponding author affiliated with the institution. Please check your institution's Open Access policy by clicking on their account link in our list of participating institutions: <https://www.plos.org/institutional-account-participants>

Answer Required: Please select a response

- ☒ Please select a response
- ☐ Rice University - C02230
- ☐ ZHAW Zurich University of Applied Sciences - C02067/50
- ☐ Semmelweis University - C01856/50
- ☐ Amsterdam University of Applied Sciences - C01872
- ☐ Bielefeld University - C01013
- ☐ PLOS ONE Registered Report - C00000

Immediate Preprint

Please make Payment selection:

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- ☐ My institution will fully or partially pay the fee as a member of the PLOS Institutional Account Program
- ☐ I qualify for the PLOS Global Participation Initiative
- ☐ I qualify for the PLOS Publication Fee Assistance Program

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PLOS ONE

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Article Type Selection



Attach Files



General Information



Review Preferences



Additional Information



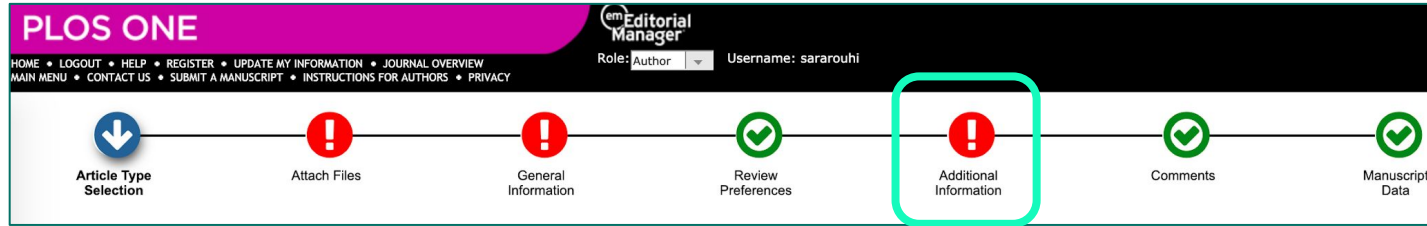
Comments

You can jump ahead or go back to any section during the submission process

The background is a deep blue with a fine, halftone-like texture. A bright, circular light source is positioned in the center, from which numerous thin, white, curved lines radiate outwards, creating a starburst or sunburst effect. The lines vary in length and curvature, some extending towards the edges of the frame.

Detailed Version

Submission Instructions for All Titles



When in the Editorial Manager submission system for all PLOS titles:

1. Login as an **author**.
2. Indicate what kind of manuscript you're submitting.

Progress-bar navigation will appear that allows you to jump to any part of the submission process.

The screenshot shows the Editorial Manager login page for PLOS ONE. The page has a header with the text 'Please Enter the Following' and a link 'Insert Special Character'. Below the header, there are input fields for 'Username:' (saratouhi) and 'Password:' (masked with dots). There are four login buttons: 'Author Login', 'Reviewer Login', 'Editor Login', and 'Publisher Login'. Below these buttons, there is a section for 'Or Login via: ID' with a link 'What is ORCID?'. There are also links for 'Send Login Details', 'Register Now', and 'Login Help'. A disclaimer text states: 'By registering an account on Editorial Manager, you acknowledge that your personal information will be processed in accordance with PLOS's Privacy Policy and agree to PLOS's Terms of Use.' At the bottom, there is a footer with the text 'PLOS requires an ORCID iD for all corresponding authors and encourages all users to have one. To register for an ORCID iD and/or link your ID to your Editorial Manager account, click the green ID button. See this quick video tutorial for more information.' and 'Software Copyright © 2021 Aries Systems Corporation. Aries Privacy Policy | Data Use Privacy Policy'.

Editorial Manager login page for PLOS ONE

Steps to correctly select your institution

3. Within the “Additional Information” page, scroll to “Publication Fees”

4. Select second radio button “My institution will fully or partially pay the fee...”

Publication Fees

There is a publication fee associated with publication in this journal, payable upon article acceptance. The publication fees vary per article type and per journal, please visit our website for additional information on publication fees for individual journals and specific article types: <https://www.plos.org/publication-fees>

For Registered Reports, the following publication fees apply:

- PLOS ONE Registered Report Protocol: \$1,300
- PLOS ONE Registered Report: \$750

The publication fee for the Registered Report (\$750) is waived for manuscripts associated with Registered Report Protocols submitted by 31 July 2020.

Open Access Funding Support

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The PLOS Global Participation Initiative (GPI) provides fee assistance to authors whose research is funded primarily (50% or more of the work contained within the article) by an institution or organization from eligible low- and middle-income countries. If the author's research funder is based in a [Group 1](#) country, the PLOS GPI will cover the entire publication fee and there will be no charge. If the research funder's country is part of [Group 2](#), the PLOS GPI will cover part of the publication fee and the remaining publication fee will be \$500 USD.

Group 2 PLOS GPI country authors who need to request additional support should apply for [PLOS Publication Fee Assistance](#) instead of the PLOS GPI. View [PLOS GPI](#) for additional information. This is subject to eligibility review.

PLOS Publication Fee Assistance (PFA)

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Authors should exhaust all alternative funding sources before applying for PFA, including the author's or co-authors' institution, institutional library, government agencies and research funders. Funding disclosure information provided by authors will be used as part of the PFA application review.

Applications will be considered on a case-by-case basis. To apply, complete the application during the submission process below. Decisions on PFA are usually made within 10 business days. Information about an applicant's application for fee assistance will not be disclosed to journal editors or reviewers. PLOS publication decisions will continue to be based solely on editorial criteria.

View [PFA](#) for additional information.

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- ☐ I qualify for the [PLOS Global Participation Initiative](#)
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Please select a response.



5. Select your institution from the drop down

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To be eligible, you must be the **corresponding author** affiliated with the institution. Please check your institution's Open Access policy by clicking on their account link in our list of participating institutions: <https://www.plos.org/institutional-account-participants>

Answer
Required:

✓ Please select a response

Rice University - C02230
ZHAW Zurich University of Applied Sciences - C02067/50
Simmelweis University - C01856/50
Amsterdam University of Applied Sciences - C01872
Bielefeld University - C01013
Bill & Melinda Gates Foundation - C01888

at a response.

mediate Preprint

Select your institution's name from the drop down menu.

Once you make a selection, *no further action is required*. No more drop downs or text boxes will appear.

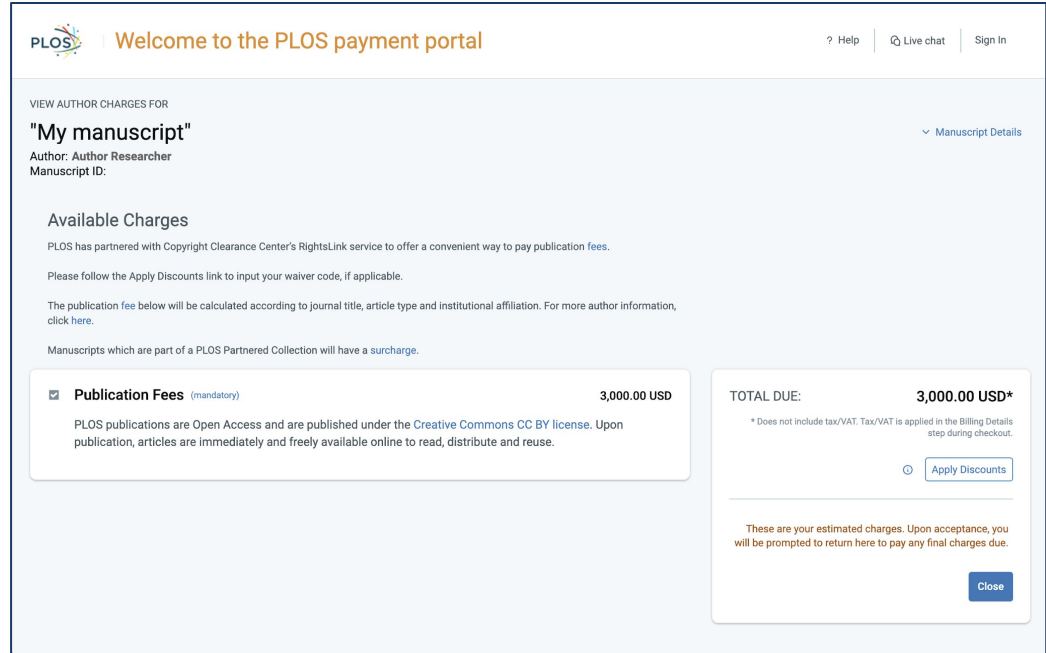
****PLOS Neglected Tropical Diseases** will have one more confirmation step during submission where the author will agree to the publication fee pending acceptance. (This will be \$0 if an institutional agreement exists).

For Biology, Medicine, and Sustainability & Transformation Only

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The quoted fee should total \$0 if the institutional affiliation has been properly done during the submission process.

This serves as a helpful final check to ensure that the self-affiliation has properly paired your manuscript with your institution’s publishing agreement.



The screenshot displays the PLOS payment portal interface. At the top, the PLOS logo is on the left, and the text "Welcome to the PLOS payment portal" is in the center. On the right, there are links for "? Help", "Live chat", and "Sign In". Below the header, the section "VIEW AUTHOR CHARGES FOR" is followed by the manuscript title "My manuscript" and the author "Author: Author Researcher". A link for "Manuscript ID:" is also present. The "Available Charges" section explains that PLOS has partnered with Copyright Clearance Center's RightsLink service. It includes a link to "Apply Discounts" and a note about the calculation of publication fees. A table lists the charges: "Publication Fees (mandatory)" for 3,000.00 USD. Below this, a note states that PLOS publications are Open Access and published under the Creative Commons CC BY license. On the right, a box shows the "TOTAL DUE: 3,000.00 USD*" with a footnote indicating that tax/VAT is not included. There is an "Apply Discounts" button and a "Close" button at the bottom right.

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